

THE SAXHAMS PARISH COUNCIL

Minutes of the Meeting held on 17th May 2018

at St Nicholas Church, Little Saxham

Present:

Councillors: Michael Burt (Chairman), Jonathan Clarke (Councillor), Sue Dunn (Councillor), Helen Ferguson (Councillor) and Michelle Thompson (Clerk)

The Chairman, Michael Burt welcomed everyone to the meeting.

Action

1. Election of Chairman - Mike Burt was elected as Chairman. This was proposed by Jonathan Clarke and seconded by Sue Dunn. Mike was thanked for all the excellent work he does for the Parish Council.

2. Apologies for absence – Jenny Moody and Ian Houlder.

Declarations of Interest – None.

3.

4. Minutes of last PC meeting held on 1st March 2018 – The Minutes were approved by all present and signed off by the Chairman.

5. Matters Arising from Minutes of 1st March 2018

- Co – option Process for Additional Councillors
The Parish Council welcomes two newly Co-opted councillors Suzie Winkler, proposed by Jonathan Clarke and Rosie Irish proposed by Helen Ferguson.
- Dog Fouling Sign – This sign has been kindly designed by Miss Amelia Thompson and will be displayed on Great Saxham Play Area to prevent dogs fouling. A quote has been received and accepted from "I Got Signs" to produce an all - weather sign.

6. Correspondence

- Electoral Review of West Suffolk Councils
- New Ward Boundaries
- Quotation from "I Got Signs" For Dog Fouling Sign for Great Saxham Play Area

The Chairman briefly ran through the correspondence

Signed

Chair

Date

7. Planning Applications Received Since Last Meeting

- DC/18/0495/LB Listed Building Consent – Single storey infill extension Church Cottage Honeyhill Little Saxham IP29 5LA
No Comment
- DC/18/0588/FUL (i) Dismantle Umbrello (ii) Carry out Necessary conservation work (iii) Re-construct Umbrello in new location on Saxham Hall Estate.
No Comment
- DC/18/0589/LB **Listed Building Consent** – (i)Dismantle Umbrello (ii) Carry out necessary conservation work (iii) Re-construct Umbrello in new location on Saxham Hall Estate.
No Comment
- DC/18/081/HH 3 New Potash Cottage Chevington Road Great Saxham IP29 5JL. New Vehicular access and drive with off road turning
No Comment

8.

Planning Applications Declined or Approved since last meeting

- DC/17/1360/HH – 4 Honeyhill Cottages, Little Saxham Two storey side extension.
Declined
- DC/18/0158/TPO TPO 164(1992) Tree Preservation Order No.1 Cedar (T1 on plan T6 on order) reduce height by 40% Flints Bury Road Little Saxham Bury St Edmunds Suffolk
Approved
- DC/17/2689/HH Saxham Hall Cobbs Hall Road Great Saxham (i) two storey extension to the North service wing;(ii) two storey bay extension to the East elevation(iii) 1no.garage block and (iv)internal and external alterations as per schedule of works.
Pending
- DC17/2690/LD Saxham Hall Cobbs Hall Road Great Saxham (i)two storey extension to the North service wing (ii) two storey bay extension to the East elevation(iii) internal and external alterations as per schedule of works. **Application for Listed Building Consent.**
Pending

Signed

Chair

Date

9.

Drainage

- St Andrew Church Great Saxham Entrance Gate; - The ongoing issue of the flooding at the gates of Great Saxham Church was discussed and we are still in correspondence with Cllr. Karen Soons and Highway England regarding this matter. Karen Soons has pursued the concern once more with Highway England and we are awaiting their response. A similar problem has arisen in a neighbouring Parish.
- Twites Corner – Lay by Near Pumping Station: - This has been an area of concern for many years, whereby the lay-by near the Pumping Station at Twites Corner Great Saxham continuously fills with mud, after it rains. It was reported to Suffolk Highways when they were in the process of improving the drainage around Twites Corner and they laid some road material, as part of making it good,” but ultimately referred us to Anglian Water. Now we are awaiting a reply from them.
- Other Drainage Issues:

Little Saxham Cattery: - Continuous Flooding

Symonds Bridge: - Continuous Flooding: - liaise with Gittus farmers and establish where the problem lies.

**Michelle
Thompson**

10.

Finance

- Cheques (see attached list) – circulated and agreed by all present.
- Bank Reconciliation circulated and approved. The Chairman ran through the figures
- Internal Audit Trevor Brown - Tuesday 29th May 2018
Due to the level of our Parishes Annual Income it is not necessary to have an External Auditor. The Chairman outlined that we had considered SALC but had chosen Mr. Brown, who used to work for SALC as the Audit can be completed at the Clerk’s home. It was suggested to ask Trevor Brown’s advice on the Data Protection Officer as there has been conflicting information from different authorities
- End of Year Accounts: - the Chairman outlined that we had received income in 2017/18 of £9000 and Spent £9000. We had spent some £3000 to refurbish and modernise the Play Area but had generous grants of £1500 from St Edmundsbury Borough Council Locality funding and £500 from Gt Saxham United Charities. We were also in receipt of £6000 precept. The accounts for 2017/18 were accepted by everyone present and the Annual Governate Statement was approved by the Council.

Signed

Chair

Date

11. Matters for consideration at the next meeting

- Review Risk Assessments

12. Any Other Business

Grass Cutting

The Chairman suggested that we could remind McGregors Services to cut the left side of the grass at Twites Corner. This would assist with the visibility at Great Saxham crossroads.

**Michelle
Thompson**

Road sign at Honey Hill junction with Barrow Rd
At Little Saxham Crossroads

The sign keeps turning around and is unsafe. Highways to be contacted.

**Michelle
Thompson**

Chestnut Tree Twites Corner

One of our Parishioner has once more brought to our notice the continued concern of the safety of the Chestnut Tree at Twites Corner. It was agreed to contact the Highways Department once more to establish who is responsible for the maintenance of the trees

Date of Next Meeting: Thursday 14 June 2018 at St Andrew Church, Great Saxham at 7.30 pm.

2018/19 Meeting Dates – Carry forward to the next meeting.

The Chairman thanked everyone for coming and the meeting was declared closed at 9.00pm

Contact details:

Michael Burt	01284 810134	mike_burt@btopenworld.com
Jonathan Clarke	01284 810408	jgc.saxham@btinternet.com
Helen Ferguson	01284 811696	helen.alletson@btinternet.com
Jennie Moody	01284 811605	jennie@moodblues.plus.com
Sue Dunn	01284 810803	suedunnfb@msn.com
Michelle Thompson	01284 765447	thesaxhamsclerk@gmail.com

Signed

Chair

Date