

THE SAXHAMS PARISH COUNCIL

Minutes of the Virtual Meeting held on 25th June 2020

Present

Councillors: Michael Burt (Chairman), Sue Dunn (Councillor), Helen Ferguson (Councillor), Rosie Irish (Councillor) Jonathan Clarke (Councillor) Cllr. Gill Hicks and Cllr. Suzie Winkler Michelle Thompson (Clerk)

The Chairman, Michael Burt welcomed everyone

1. Apologies: - Nil

2. Declaration of Interest Nil

3. Minutes of the last P.C. Meeting held on 13th February 2020

The Minutes were discussed and alternations were needed so it was agreed to circulate to the Councillors again and be concerned at the next Parish Meeting

Matters Arising from Minutes from 13th February 2020

- **Footpath from Little Saxham Village through to Great Saxham Playground:**

This is an on- going project. Both Cllr. Burt and Cllr. Hicks are making enquires and was going to be reporting back at the Annual Village Meeting on Thursday 14th May 2020. Due to Covid 19 the AVM has been postponed

**Cllr Hicks
and Cllr
Burt**

- **Little Saxham Village Sign**

Since the last meeting the Little Saxham Village Sign has now been installed.

- **Chestnut Trees Twites Corner Great Saxham**

This has been an on-going issue for some time with a lot of assistance, particularly from Cllr. Karen Soons, along with one of our parishioners, who has been helping with our enquires throughout. At the end of last year, Highways Cyclical Team instructed West Suffolk Council to carry out the work required on the trees. However, the work that took place was not what the Parish Council and the Parishioner was led to believe was going to be done however, it was satisfactory and this is being monitored. It is yet to be established who actually owns the trees.

**Michelle
Thompson**

Signed

Chair

Date

Great Saxham Village Sign and Noticeboard

A quote for the refurbishment of the noticeboard and village sign at Great Saxham was obtained and this is now being looked into with hopefully, possible funding from the Cllr Soons Locality Budget in the next year (from April 2020). The Clerk was asked to progress the work on the village sign immediately with Mr Kidd who had been involved in its original creation, since the sign had been blown down in the recent storms. This is an on-going process

**Michelle
Thompson**

The Shooting Range between Barrow and Great Saxham

There were a few issue with the noise levels of the shooting range but once again this has been put on hold due to Covid 19 but will be looked into further with West Suffolk Council to gain more information about the terms of licence etc.

5. Suffolk Police Report

There were no particular items of relevance.

6. West Suffolk Council – Cllr Ian Houlder (Please see attached report)

7. Suffolk County Council – Report from Karen Soons

*(See attached Monthly Reports from Mar – Jun 2020
And Annual Newsletter for further information)*

Finance

- 8.
- Cheques – circulated and agreed by all present.

Chq No: 354 Horringer PC (book on laws for clerk	£ 34.66
Chq No:-355 McGregor Services (Grass Cut Mar)	£282.00
Chq No:-356 Salc Annual Subs	£138.81
Chq No: 358 M Thompson (Clerk Salary Apr – June)	£379.86
Chq No: 359 Risby Stiles subs	£325.00
Chq No:-360 McGregor (Grass Cut Apri)	£294.00
Chq No: 361 McGregor (Grass Cut May	£432.00
Chq No: 362 G Signs (Lt. Saxham village Sign	£282.64
 - Bank Reconciliation was approved and agreed by all.
 - The Risk Assessment, Financial Risk Assessment

**Michelle
Thompson**

Signed

Chair

Date

- The Saxhams Standing Orders, Model Code of Conduct and Fixed Asset Register were all Approved. Along with the End of Year Accounts and AGAR for 2019/20 The Clerk reported that
- Mr. Trevor Brown would conduct his Internal Audit remotely this year due to Covid 19.

9 Planning Applications Received Since the Last Meeting

Application No SCC/0061/19SE
 Mr S. Huseden
 Greenways Recycling Ltd
 Symonds Farm
 Greenways Recycling
 Newmarket Road
 Risby
 IP28 6RE

10. Planning Applications Approved / Refused since last Meeting: -

- DC/20/0036/LB – Application for Listed Building Consent (i)removal of 3no. console-bracketed pediments to the east facing the bays (ii) replacement of 3no. stone plaques. Saxham Hall, Cobbs hall Road. Great Saxham. IP29 5JW The Livland Trust -c/o Conyers Dill and Pearman
- DC/19/2161/FUL – Planning Application – Workshop and Associated Security Fence. Symonds Farm, Newmarket Road, Risby Suffolk IP28 6RE.
 Mr. George Gittus, GEO Gittus and Sons ***Pending***
- DC/19/1715/FUL:- Change of use from sui generis (agricultural land) to sui generis (tractor demonstration land for CLAAS UK Ltd) comprising 1no. building and associated hardstanding, bunding, wash down areas and infrastructure. Land South of Saxham Business Park, Little Saxham Suffolk
 CLAAS UK LTD – C/O Agent
Pending

At the September Parish meeting a letter was sent to Planning Department expressing the Parish Councils' concern about the exterior lighting as is a rural village and we would ask if it could be restricted as not to cause a nuisance to the residents of Little Saxham, in particular. This is being followed up again by the Clerk.

Signed

Chair

Date

- SCC/0061/19SE Extension of existing site, new internal roadways and circulation space, new storage building, construction of cantilevered roof structure to existing yard HGV and car parking areas and new weigh bridges. Part retrospective in relation to a small area of extended concrete yard. Greenways Recycling Ltd, Newmarket Rd. Risby. Bury St Edmunds IP28 6RE
Pending
- DC/19/1593/LB:- Application for Listed Building consent (i) insertion of 8no. circular windows;(ii) new timber staircase; (iii) create new door way to west elevation; (iv)stud wall arbitration to the ground and first floors. Saxham Hall, Cobbs Road, Great Saxham IP29 5JW The Livland Trust c/o Conyers Dills Pearson
Pending
- DC/19/1592/HH:- Application for Listed Building consent insertion of 8no. circular windows;(ii) new timber staircase; (iii)create third floor within the tower:- Saxham Hall, Cobbs Road Great Saxham IPW The Livland Trust c/o Conyers Dills Pearson
Pending
- DC/18/0588/FUL (i) Dismantle Umbrello (ii) Carry out necessary conservation work (iii) Re-construct Umbrello in new location on Saxham Hall Estate.
Pending
- DC/18/0589/LB **Listed Building Consent** – Dismantle Umbrello (ii) Carry out necessary conservation work (iii) Re-construct Umbrello in new location on Saxham Hall Estate.
Pending

11 Correspondence

Drainage near “The Cattery” at the top of Honey Hill, Little Saxham has been an on-going issue which was discussed at the previous Parish meeting in February and was unfortunately not been recognised by Highways. The drain is ineffective and causing flooding once more
The Clerk has previously followed this up with a letter but will contact West Suffolk Council again
The issues with the Drainage at St Andrew’s Church gate entrance is still on going. The Clerk has been asked to look into it further with the assistance of

Signed

Chair

Date

Cllr. Soons. Unfortunately, due to Covid 19 all Councillor training has been put on hold.

12. Any Other Business

There still seems to be some flooding around the area of Symonds Farm Bridge. This was looked into last year with the assistance of the local farmer and there is on going correspondence with the Parish Council. Due to Covid 19, we unfortunately, had to postpone our AGM and our May Meeting. Cllr. Burt was happy to continue as Parish Council Chairman. All Agreed

13. Date of Next Meeting - T.B.A via Zoom

Contact details:

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Signed

Chair

Date