

# THE SAXHAMS PARISH COUNCIL

Minutes of the Meeting held on 9<sup>th</sup> May 2019

at St Andrews Church, Great Saxham

**Present:**

Councillors: Michael Burt (Chairman), Jonathan Clarke (Councillor), Sue Dunn (Councillor), Helen Ferguson (Councillor) Rosemary Irish (Councillor) Suzie Winkler (Councillor) and Michelle Thompson (Clerk) and two Parishioners

The Chairman, Michael Burt welcomed everyone to the meeting.

1. Election of Chairman - Mike Burt was elected as Chairman. This was proposed by Sue Dunn and seconded by Jonathan Clarke. Mike was thanked for all the excellent work he does for the Parish Council.
2. Apologies for absence – Nil.
3. Declarations of Interest – Suzie Winkler made a declaration of interest with regard to matters involving the Umbrello as it is owned by Saxham Hall.
4. Minutes of last PC meeting held on 28<sup>th</sup> February 2019 – The Minutes were approved by all present and signed off by the Chairman.
5. Matters Arising from Minutes of 28<sup>th</sup> February 2019
  - Chestnut Tree – Very much an on going issue within the Parish Michael Rutterford, West Suffolk Council Tree Specialist came in March to inspect the trees positioned at Twites Corner Great Saxham. His report suggested that the trees were in relatively good condition. He was investigating into the land ownership after observing that an Oak Tree on the site had had a brace fitted. It has however not been established who is responsible for this parcel of land and therefore further investigations are to take place
  - Village Guide - This is in the process of being updated, Councillor Winkler pointed out her concern that the guide includes a village map that highlights the site of the Umbrello and the China Pond at Saxham Hall. Inclusion of these features may encourage unwanted visitors and some vandalism had taken place in the past so it was agreed that the map would be amended and approved by all councillors before publication

Signed

Chair

Date

6. Co -Option for an Additional Councillor

Six out of seven Councillors for The Saxhams had been re-elected. The Parish Council considered it would be beneficial for another person to be elected from Little Saxham to balance representation more evenly from the two villages. A resident of Little Saxham, Gill Hicks, had expressed an interest in joining the Parish Council so her co-option to the Council was approved by all present

7.

Matters Arising Prior To the Annual Village Meeting

Village Sign - Little Saxham has been waiting to reinstate their Village Sign for well over six months. This is still on a waiting list for Suffolk Highways

**Michelle  
Thompson**

Great Saxham Church Entrance Gate – Flooding: - Suffolk Highways budget of 2019/20 has accounted for this and they will be in touch with a date of when they will proceed with the job in hand. Councillor Winkler pointed out that when Suffolk Highways came to inspect this problem, they had to inspect the drains. The School House next door shares the same drains and it has been noticed that their drains are now blocked. Highways to be informed

8. Police Report

*(See Attached April 2019 Report)*

9 Highways

Give Way Lines at Honey Hill/ Barrow Road Junction - These have been reported and are still being waited upon

Road Works A14 Junction 40 – 47 – It is hoped that this will not cause any disruption to the Saxhams but is being looked into

10. Planning Applications Received since Last Meeting –

- DC/19/0335/HH - Householder Planning Application
  - (i) Single Storey link extension from dwelling to existing garage
  - (ii) Single Storey rear extension (following demolition of existing conservatory)
  - (iii) First Floor side extension
  - (iv) Single and two Storey Front Extension and
  - (v) Covered Verandah on Side Elevation

Barnsmere Cobbs Hall Road Great Saxham Bury St Edmunds Suffolk  
Mr and Mrs N Mills

*(Pending)*

Signed

Chair

Date

11. Planning Applications Granted/Refused:

- DC/19/073/TPO -TPO363 Tree Preservation Order – 4no Norway Maple (T1 T2, T3,T4 on plan, within Area A3 of Order) – Crown lift to 5 m above ground level over roadway and 3m above ground level over grass area.

Class Uk Ltd. Saxham Business Park Little Saxham IP28 6QZ  
Mr Butcher Class Uk

*(Approved)*

- DC/17/1581/FUL (i) Conversion of barn to 1no. dwelling  
(ii) Construction of associated access drive  
Falco Ltd. Priors Farm. Barrow Road, Hargrave Suffolk

*(Refused and now Pending Appeal)*

- DC/18/2270/LB Application for Listed Consent –  
amendments to approved external brickwork on approval  
extension Amendments to previous approved  
DC/17/2690/LB The Living Trust c/o Conyers Dill and Pearman  
. Saxham Hall. Cobbs Hall Road Great Saxham IP29 5JW

*(Approved)*

- DC/18/0588/FUL (i) Dismantle Umbrello (ii) Carry out  
Necessary conservation work (iii) Re-construct Umbrello in new  
location on Saxham Hall Estate.

*(Pending)*

- DC/18/0589/LB **Listed Building Consent** – Dismantle  
Umbrello (ii) Carry out necessary conservation work  
(iii) Re-construct Umbrello in new location on Saxham Hall  
Estate.

*(Pending)*

Finance

- Cheques
 

Salc Annual Subs	Chq No 323	£134.58
Mcgregors (Grass Cutting- Mar)	Chq No 325	£144.00
M. Thompson (Clerks Salary)	Chq No 326	£381.00
Stile Subs Risby Village Charity	Chq No 327	£350.00
Mcgregors (Grass Cutting Apr)	Chq No 328	£564.00
  
- Bank Reconciliation circulated and approved. The Chairman ran through the figures. Agreed by All
  
- Internal Audit Trevor Brown – Thursday 20<sup>th</sup> June 2019 All Approved
 

Due to the level of our Parishes Annual Income it is not necessary to have an External Auditor. The Chairman outlined that we had considered SALC but had chosen Mr. Brown, who used to work for SALC as the Audit can be completed at the Clerk’s home. He did our Accounts last year and commented out how well we managed our finances. All agreed
  
- Precept - This year’s Precept was £6000

Matters for consideration at the Next Meeting

- Review Risk Assessment
- Review of Code of Conduct and Standing Orders
- The Governance of Accounting Statement 2018 /19

Any Other Business

Parishes Noticeboards: - Both Little and Great Saxham need restoration to them and it was agreed to use funds from next year’s budget.

Great Saxham’s Noticeboard was donated by Greene King as it, use to be part of the Great Saxham’s pub “The White Horse”.

Karen Soons suggested that we could gain funds through the Locality Budget, the council expressed an interest in this.

Flood at Honey Hill:- This has been an ongoing issue. There is a drain at the top end of Honey Hill where it seems to flood when we have significant

rain. Unfortunately, there have been accident especially during the Winter months went Icy. This is to be reported again to Suffolk Highways

Date of Next Meeting: Thursday 20 June 2019 at St Nicholas Church,  
Little Saxham at 7.30 pm.

2019 Meeting Dates – Thursday 26<sup>th</sup> September 2019 St Andrews Church  
Great Saxham  
Thursday 21<sup>st</sup> November 2019 St Nicholas Church  
Little Saxham .

The Chairman thanked everyone for coming and the meeting was declared closed at 9.45pm

Contact details:

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Signed

Chair

Date