

THE SAXHAMS PARISH COUNCIL

Minutes of the Meeting held on 18 May 2017

at St Andrews Church, Great Saxham

Present:

Councillors: Michael Burt (Chairman), Jonathan Clarke (Councillor), Sue Dunn (Councillor), Helen Ferguson (Councillor) and Lisa Gleave (Clerk)

The Chairman, Michael Burt welcomed everyone to the meeting.

Action

1. Election of Chairman - Mike Burt was elected as Chairman. This was proposed by Jonathan Clarke and seconded by Sue Dunn. Mike was thanked for all the excellent work he does for the Parish Council.
2. Apologies for absence – Fred Gittus, Carol Hall, Jenny Moody and Ian Houlder.
3. Declarations of Interest – None.
4. Minutes of last PC meeting held on 16 February 2017 – The Minutes were approved by all present and signed off by the Chairman.
5. Matters Arising from Minutes of 16 February 2017

- Bus Stops in Little Saxham – Carry forward to the next meeting. Mike Burt
- Play Area - We have a budget of £1,000 to update/repair the play area. Helen Ferguson has this in hand and is waiting for various quotes. She will provide further information at the next meeting in June. Any parents with young children who would like to get involved with maintaining the play area should contact Helen. Helen Ferguson
- Stile – The Treasurer of the Stile magazine has confirmed most of the work relating to the Stile is done by volunteers. The cost of printing for the 2015/16 year was £4,680.00. At present the cost of printing each copy of the Stile is 43p ie £5.16 for the 12 months.
- Hedge at Twites Farm Cottages – SCC has confirmed it is the responsibility of the owner of the hedge to maintain it in such a way that it does not cause an obstruction. The owner has been in touch and confirmed she has a ground maintenance team who will keep the hedge trimmed.
- Charitable Donations – Councillors considered requests for donations from MAGPAS and Barrow First Responders. Following a discussion, it was agreed £50 would be donated to Barrow First Responders.
- Severed Telephone Lines – The Clerk has contacted the contractor, Kier who accidentally severed telephone lines in Gt Saxham whilst clearing the ditches. They were not aware of this incident and apologised. In future, they will use hand cutting equipment to minimise the risk of this happening again.

6. Matters arising from prior Annual Village Meeting – A resident at the meeting reported a burglary in Gt Saxham on 1 March 2017. Police had been slow to respond. There is no current neighbourhood watch system in place. If anyone would like to coordinate this then the PC would fully support it. The contact numbers for emergency services are no longer published in the Stile. Chairman will contact the Stile to request these be

Mike Burt

Signed

Chair

Date

reinstated. The bridleway from Gt Saxham to Lower Farm is almost impassable. We will contact the footpath officer and see if this can be made more amenable to pedestrians. A resident mentioned people waiting for buses in the recently refurbished bus station in Bury St Edmunds feel very vulnerable waiting inside the building for buses. It is no longer manned. We will pass on these comments to Karen Soons/Ian Houlder. The proposed cycle route from Barrow to Bury St Edmunds has not been taken forward. This will be raised with Karen.

7. Highways

- Additional Speed Signage – A resident at Twites Corner is concerned about speeding traffic along the Bury Road and pedestrians crossing to the bus stop. He has requested a speed limit repeater sign be mounted on the telegraph pole situated on the verge opposite the driveways of numbers 6/7 Twites Corner. The PC will contact Highways to request this is done.
- Road Diversion at Station Road, Little Saxham – Drainage works are being carried out from 15 May 2017 for 3 weeks. Station Road will be closed for 2 weeks from 22 May 2017. Traffic will be diverted via Station Road, South Street, Risby, School Road, Risby, B1106, A1302, Westley Road, Bury St Edmunds, Bury Road, Little Saxham, Honeyhill, Little Saxham and vice versa.
- There is an ongoing flooding issue at the crossroads at Twites Corner. Clerk to write an appropriate letter to SCC.

Lisa Gleave

Lisa Gleave

8. Correspondence –

- S137 Expenditure Limit
- LAIS Update – Housing White Paper
- Transparency Fund 2016/17
- SALC Annual Training Programme
- Briefing Note re West Suffolk Operational Hub Planning Application
- PCC Public Meetings 2017

The Chairman briefly ran through the correspondence. The PC is entitled to claim further under the Transparency Fund for working on the website and the Chairman/Clerk will put it an appropriate claim.

Mike
Burt/Lisa
Gleave

9. Public Spaces Order – After considering this in detail it was agreed that this was not something the PC would sign up for at present.

10. Planning – Applications considered since last meeting or those for which a decision is required:

- DC/17/0478/FUL – New Headquarters CLAAS UK Ltd, Saxham Business Park. **Pending Decision.**
- DC/17/0364/FUL – Temporary siting of mobile home. CLAAS UK Ltd, Saxham Business Park. **Pending Decision.**
- DC/17/0368/FUL – Industrial Building, Extension to existing warehouse (storage & distribution). Symonds Farm, Risby. **Pending Decision.**

11. Planning applications granted/refused:

- DC/16/2363 – change of use of agricultural storage building to wood chip dryer. **Approved.**
- DC/16/2332/HH – two storey side extension following demolition of garage (i) front porch. 3 Twites Close, Gt Saxham. **Approved.**

Signed

Chair

Date

- DC17/0174/LB – Replace 2 windows to side elevation, 1 Twites Farm Cottages, Great Saxham. **Approved.**
- DC/16/1723/OUT – parking facility for approx. 100 HGVs, refuelling station, shop, facilities and external works. Storage Site Calor Gas Ltd, Newmarket Road, Risby. **Approved.**

12. 2017/18 Meeting Dates – Carry forward to the next meeting.

13. Finance

- Cheques (see attached list) – circulated and agreed by all present.
- Bank Reconciliation circulated and approved. The Chairman ran through the figures.

14. Matters for consideration at the next meeting

- Review Risk Assessments
- Accounts

Lisa Gleave

15. Any Other Business – None.

16. Date of Next Meeting: Thursday 22 June 2017 at St Nicholas Church, Little Saxham at 7.30 pm.

Contact details:

Michael Burt	01284 810134	mike_burt@btopenworld.com
Jonathan Clarke	01284 810408	jgc.saxham@btinternet.com
Helen Ferguson	01284 811696	helen.alletson@btinternet.com
Fred Gittus	01284 810692	fred@gittus.me.uk
Jennie Moody	01284 811605	jennie@moodyblues.plus.com
Carol Hall	01284 850302	dancingbrave@hotmail.com
Sue Dunn	01284 810803	suedunnfba@msn.com
Lisa Gleave (Clerk)	01284 811986	lisa.gleave@hotmail.co.uk

Signed

Chair

Date