

THE SAXHAMS PARISH COUNCIL

Minutes of the Meeting held on 12 May 2016

at St Nicholas Church, Little Saxham

Present:

Councillors: Michael Burt (Chairman), Helen Ferguson (Councillor), Sue Dunn (Councillor), Carol Hall (Councillor) and Lisa Gleave (Clerk)

The Chairman, Michael Burt welcomed everyone to the meeting.

Action

1. Election of Chairman and signing of Acceptance of Office – It was proposed by those present that Mike Burt be re-elected as Chairman.

2. Apologies for absence – Fred Gittus, Jonathan Clerk and Jennie Moody.

3. Declarations of Interest – None.

4. Minutes of last PC meeting held on 18 February 2016 – approved by all present and signed off by the Chairman.

5. Matters arising from the Minutes of 18 February 2016

- Bus Stop/kerbs in Little Saxham – Verges are eroding and we require a hard standing. Chairman to complete application. Carry forward to next meeting.
- White lines in Little Saxham – works issued and passed to subcontractor, clerk and Terry Clements chasing.
- Resurfacing/drainage in layby Gt Saxham – works approved and put on a “wish list”. There is currently no funding available.
- Night Lighting at Calor Gas in Little Saxham – The PC was approached by a concerned resident who feels the night lighting is anti-social. Calor Gas is working with the PC to address the lighting issues. We are waiting to hear the final outcome.
- Clean for the Queen – The PC has contacted several businesses on The Saxham Business Park to request they carry out a “litter pick” prior to the Queen’s Birthday. There is lots of litter accumulating on the business park.

Mike Burt
Lisa
Gleave

6. Matters arising from prior Annual Village Meeting – Councillors had agreed in principle to give financial support to any ideas for an event to take place in the summer to commemorate the Queen’s 90th Birthday.

7. Correspondence –

The Chairman briefly ran through the correspondence.

- S137 Expenditure Limit
- LAIS Update
- Suffolk’s Year of Walking 2016-2017
- Parish Council right to appeal planning decisions
- Letter to Bury Free Press re Waste Hub
- Transparency Fund 2016/17

Signed

Chair

Date

8. Grass Cutting (Verges at Gt Saxham). A resident approached the grass contractors/Chairman to request verges be cut further down at Twites Corner due to poor visibility when turning right onto the Bury Road out of Gt Saxham. It was agreed by all present that the contractor would cut down to the 2nd telegraph pole and the additional costs were agreed. Clerk to action. Lisa Gleave

9. Planning applications received since last meeting – None

10. Planning applications granted/refused:

- DC15/2392/LB – Replacement timber doors, window and relocation of kitchen Pilgrim Cottage, Twites Corner, Gt Saxham. **Approved.**
- TP0164(1992)7 – Tree Preservation Order , Flints, Bury Road, Little Saxham. **Approved.**

11. Finance

- Cheques (see attached list) - agreed by all present.
- Bank Reconciliation circulated and approved.
- Adoption of Amended Financial Regulations. The Chairman explained there have been several amendments by NALC to the Model Financial Regulations. It was agreed these amendments would be adopted by The Saxhams Parish Council.
- Clerk to circulate Risk Assessments to Councillors for consideration at the next meeting.

12. Matters for consideration at the next meeting:

- Bus Stops at Little Saxham.
- White Lines at Little Saxham
- Accounts
- Risk Assessments
- Play Area
- Grant to Gt Saxham and Little Saxham

14. Any Other Business – It was noted that the regular grant to Gt Saxham and Little Saxham (to cover the costs of Parish Council meetings being held in the churches) had not been made in 2015-16. This matter would be added to the agenda for the next Parish Council meeting.

15. 2016/17 meeting dates taking into account audit date of 27 June 2016:

Thursday 23 June 2016 at 7.30 pm St Andrews Church, Great Saxham.
Thursday 22 September 2016 at 7.30 pm St Nicholas Church, Little Saxham
Thursday 17 November 2016 at 7.30 pm St Andrew Church, Great Saxham.

The meeting was closed at 8.25 pm.

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Signed

Chair

Date

Signed

Chair

Date