

# **THE SAXHAMS PARISH COUNCIL**

## **NOTICE OF MEETING**

I hereby give you notice that a meeting of the Parish Council will be held at:

**St Andrews Church Great Saxham on Thursday 14th June 2018 at 7.30 pm**

Issued by M Thompson Parish Clerk

Date: 7<sup>th</sup> June 2018

### **AGENDA**

1. Apologies for absence;
2. Receive Declarations of Interest from any Councillor, either personal or prejudicial, concerning any agenda item;
3. Minutes of the last Parish Council meeting on 17<sup>th</sup> May 2018 – approval and signature required;
4. Matters arising from Minutes of 17<sup>th</sup> May 2018:
  - Risk Assessment
  - Cycle Route Barrow – Bury St Edmunds
  - Chestnut Trees at Twites Corner
  - Signpost at Honey Hill junction with Barrow Road at Little Saxham
  - Co- opt of our two new Councillors
5. Suffolk Police Report:
6. St Edmundsbury Borough Council - Report from Borough Councillor Ian Houlder
7. Suffolk County Council – Report from Karen Soons
8. The Code of Conduct - Review
9. Review of The Standing Orders and Financial Regulations

## 10. Planning Applications Received From Last Meeting

None

## 11. Approved / Refused since last meeting:

- DC/18/0495/LB Listed Building Consent – Single storey infill extension Church Cottage Honeyhill Little Saxham IP29 5LA  
**Approved**
- DC/18/0588/FUL (i) Dismantle Umbrello (ii) Carry out necessary conservation work (iii) Re-construct Umbrello in new location on Saxham Hall Estate.  
**Pending**
- DC/18/0589/LB **Listed Building Consent** – Dismantle Umbrello (ii) Carry out necessary conservation work (iii) Re-construct Umbrello in new location on Saxham Hall Estate.  
**Pending**
- DC/18/081/HH 3 New Potash Cottage Chevington Road Great Saxham IP29 5JL. New Vehicular access and drive with off road turning  
**Pending**

## 12. Drainage Issues

- Great Saxham Church Gate Entrance
- Pumping Station at Twites Corner
- Symonds Farm Bridge

## 13. Re – instate Little Saxham Village Sign

#### 14. Finance

- Cheques requiring approval – See Separate List
- Bank Reconciliation
- Review of the Internal Control Statement for Y/E 31<sup>st</sup> March
- Internal Auditor - Trevor Brown - Tuesday 29<sup>th</sup> May 2018  
Review of Internal Audit Report

#### 15. Correspondence

- Highways Symonds Farm Road Great Saxham Bridge Repairs
- Maintaining Suffolk's Highways Infrastructure
- Data Protection Bill – Data Protection Officer - Register with the Information Commissioner's Office (ICO) as a Data Controller

#### 16 .Any Other Business;

#### 17. Date of Next Meeting –

***The meeting is open to all members of the public. Any Parishioner wishing to raise any Parish matter or comment on any item on the agenda may make representations during the Open Forum or beforehand to any Councillor or the Clerk***

Clerk: Mrs M Thompson 16 Klondyke Cottages, Bury St Edmunds, Suffolk, IP32 6DB  
Telephone: 01284 765447 email: thesaxhamsclerk@gmail.com.

#### Distribution:

Councillors: Mike Burt, Jonathan Clarke, Helen Ferguson, Jennie Moody, Sue Dunn,  
Borough Councillor Ian Houlder, County Councillor Karen Soons, Suffolk Police, Notice  
Boards